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The Zeynep Kamil Medical Journal aims to contribute to international literature by publishing high-quality manuscripts in the field of Obstetrics and Gynecology, Pediatrics and Pediatric Surgery. The journal's target audience includes academics and expert physicians working in Obstetrics and Gynecology, Pediatrics and Pediatric Surgery specialists.

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Manuscripts submitted to the Zeynep Kamil Medical Journal will undergo a double-blind peer-review process. Each submission will be reviewed by at least two external, independent peer reviewers who are experts in their field in order to ensure an unbiased evaluation process. The editorial board will invite an external and independent editor to manage the evaluation process of manuscripts submitted by editors or by the editorial board members of the journal. The editor-in-chief is the final authority in the decision-making process for all submissions.

Reviews are typically completed within one month of submission to the journal. Authors will be sent constructive reviewer comments intended to be useful. In general, the instructions, objections, and requests made by the reviewers should be followed. The revised manuscript should clearly and precisely indicate every step taken in accordance with the reviewers' notes. A list of responses and the corrections made to each comment should be provided.

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Drafting the work or revising it critically for important intellectual content; AND

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Agreement to be accountable for all aspects of the work in ensuring that questions related to the accuracy or integrity of any part of the work are appropriately investigated and resolved.

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Case Report: There is limited space for case reports and therefore the journal selects reports of rare cases or conditions that reflect challenges in diagnosis and treatment, those offering new therapies or revealing knowledge not in the literature, or present something otherwise particularly interesting and educative. The abstract with structured of background, case and conclusion, is limited to 150 words and the report must include the subheadings of introduction, case report, and discussion, which includes a conclusion. A case report is limited to 1300 words and 15 references.

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Cover Letter: The cover letter should include the article title, article type, and the full name of the corresponding author and a statement declaring the absence or presence of any conflict of interest. The corresponding author should briefly summarize the paper and affirm that it has not already been published, accepted, or is under simultaneous review for publication elsewhere. It should be stated that if the manuscript is accepted by the Zeynep Kamil Medical Journal, the paper will not be published elsewhere in the same form, in English or in any other language.

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- Funding and other material support
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- Acknowledgment of the individuals who contributed to the preparation

Table 1: Limitations for each manuscript type

Type of manuscript	Word limit	Abstract word limit	Reference limit	Table limit	Figure limit
Original Article	3500	350 (Structured)	40	6	6
Review Article	5000	350	50	6	10
Case Report	1500	200	15	No tables	5
Letter to the Editor	1000	No abstract	10	No tables	No media
Image	200	No abstract	3	No table	3

of the manuscript but who do not fulfill the authorship criteria

- Manuscripts that have been presented orally or as a poster should include the name, date and place of the event

Abstract: An English-language abstract is required with all submissions except editorial comments, images, and letters to the editor. Systematic reviews and original articles should contain a structured abstract of maximum 250 words with the subheadings of objective, methods, results, and conclusion.

Keywords: Each submission must be accompanied by a minimum of three and a maximum of six keywords for subject indexing included at the end of the abstract. The keywords should be listed in full without abbreviations. The keywords should be selected from the National Library of Medicine, Medical Subject Headings database (<https://www.nlm.nih.gov/mesh/MBrowser.html>).

Tables: Tables should be uploaded as separate files and not embedded in the main text. They should be numbered consecutively in the order they are referred to within the main text. A descriptive title must be placed above the tables. Abbreviations used in the tables should be defined below the table with footnotes, even if they are defined within the main text. Tables should be created using the “insert table” command of the word processing software and they should be designed for easy reading. Data presented in tables should not be a repetition of the data presented within the main text but should support the main text.

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Book section: Suh KN, Keystone JS. Malaria and babesiosis. Gorbach SL, Barlett JG, Blacklow NR, editors. *Infectious Diseases*. Philadelphia: Lippincott Williams; 2004.p.2290–308.

Books with a single author: Sweetman SC. *Martindale the Complete Drug Reference*. 34th ed. London: Pharmaceutical Press; 2005.

Editor(s) as author: Huizing EH, de Groot JAM, editors. *Functional reconstructive nasal surgery*. Stuttgart-New York: Thieme; 2003.

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Further review

- Check the statistical analysis
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- Permission has been obtained for use of copyrighted material from other sources (including the Internet)
- All abbreviations have been identified
- All figures and tables are correctly labeled
- Journal policies detailed in this guide have been followed.

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