

# Publication Ethics and Malpractice Statement

## Peer- Review

Submission is considered on the conditions that papers are previously unpublished and are not offered simultaneously elsewhere; that authors have read and approved the content, and all authors have also declared all competing interests; and that the work complies with the Ethical Approval and has been conducted under internationally accepted ethical standards. If ethical misconduct is suspected, the Editorial Board will act in accordance with the relevant international rules of publication ethics (i.e., COPE guidelines).

Editorial policies of the journal are conducted as stated in the rules recommended by the Council of Science Editors and reflected in the Uniform Requirements for Manuscripts Submitted to Biomedical Journals: Writing and Editing for Biomedical Publication (<http://www.icmje.org/>). Accordingly, authors, reviewers, and editors are expected to adhere to the best practice guidelines on ethical behavior contained in this statement.

Submitted manuscripts are subjected to double-blinded peer-review. The scientific board guiding the selection of the papers to be published in the journal consists of elected specialists of the journal and, if necessary, selected from national and international experts in the relevant field of research. All manuscripts are reviewed by the editor, section associate editors and at least three internal and external expert reviewers. All research articles are interpreted by a statistical editor as well.

## Human and Animal Rights

For the experimental, clinical and drug human studies, approval by ethical committee and a statement on the adherence of the study protocol to the international agreements (World Medical Association Association of Helsinki "Ethical Principles for Medical Research Involving Human Subjects," amended October 2013, [www.wma.net](http://www.wma.net)) are required. In experimental animal studies, the authors should indicate that the procedures followed were by animal rights (Guide for the care and use of laboratory animals, [www.nap.edu/catalog/5140.html](http://www.nap.edu/catalog/5140.html)), and they should obtain animal ethics committee approval. The Ethics Committee approval document should be submitted to the Medeniyet Medical Journal together with the manuscript.

The approval of the ethics committee, statement on the adherence to international guidelines mentioned above and that the patient's informed consent is obtained should be indicated in the 'Material and Method' section and is required for case reports whenever data/media used could reveal the identity of the patient. The declaration of the conflict of interest between authors, institutions, acknowledgement of any financial or material support, aid is mandatory for authors submitting a manuscript, and the statement should appear at the end of the manuscript. Reviewers are required to report if any potential conflict of interest exists between the reviewer and authors, institutions.

## PLAGIARISM AND ETHICAL MISCONDUCT

This journal uses "iThenticate" to screen all submissions for plagiarism before publication.

It is essential that authors avoid all forms of plagiarism and ethical misconduct as represented below.

**Plagiarism:** To Republish whole or part of a content in another author's publication without attribution.

**Fabrication:** To publish data and findings/results that do not exist.

**Duplication:** Using data from another publication that includes republishing an article in different languages.

**Salamisation:** Creating multiple publications by supernaturally splitting the results of a study.

**Data Manipulation/Falsification:** Manipulating or deliberately distorting research data to give a false impression.

We disapprove of such unethical practices as plagiarism, fabrication, duplication, data manipulation/falsification and salamisation and efforts to influence the review process with such practices as gifting authorship, inappropriate acknowledgements, and references in line with the COPE flowcharts.

Submitted manuscripts are also subjected to the evaluation of plagiarism, duplicate publication by automatic software. Authors are obliged to acknowledge if they published study results in whole or in part in the form of abstracts.

## A. DUTIES OF PUBLISHER:

### Duties of the Publisher

### Handling of unethical publishing behaviour

The publisher will take all appropriate measures to modify the article in question, in close cooperation with the editors, in cases of alleged or proven scientific misconduct, fraudulent publication, or plagiarism. This includes the prompt publication of an erratum, disclosure, or retraction of the affected work in the most severe case. Together with the editors, the publisher will take reasonable steps to detect and prevent the publication of articles in which research misconduct occurs and will under no circumstances promote or knowingly allow such abuse to occur.

### **Editorial Autonomy**

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Medeniyet Medical Journal protects the property and copyright of the articles published in the journal and maintains each article's published version of the record. The journal provides the integrity and transparency of each published article.

### **Scientific Misconduct**

Medeniyet Medical Journal's publisher always takes all appropriate measures regarding fraudulent publication or plagiarism.

## **B. DUTIES OF EDITORS:**

### **Decision on Publication and Responsibility**

The editor of the journal keeps under control everything in the journal and strives to meet the needs of readers and authors. The editor is also responsible for deciding which articles submitted to the journal should be published and guided by the policies subjected to legal requirements regarding libel, copyright infringement, and plagiarism. The editor might discuss with reviewers while making publication decisions. The editor is responsible for the contents and overall quality of the publication. Editor ought to provide a fair and appropriate peer-review process.

### **Objectivity**

Articles that are submitted to the journal are always evaluated without any prejudice.

### **Confidentiality**

The editor must not disclose any information about a submitted article to anyone other than editorial staff, reviewers, and publisher.

### **Conflicts of Interest and Disclosure**

The Editor of Medeniyet Medical Journal does not allow any conflicts of interest between the parties such as authors, reviewers and editors. Unpublished materials in a submitted article must not be used by anyone without the express written assent of the author.

### **Fundamental Errors in Published Works**

Authors are obliged to notify the journal's editors or publisher immediately and to cooperate with them to correct or retract the article if significant errors or inaccuracies are detected in the published work. If the editors or publisher learn from a third party that a published work contains a material error or inaccuracy, the authors must promptly correct or retract the article or provide the journal editors with evidence of the accuracy of the article.

## **C. DUTIES OF REVIEWERS:**

### **Evaluation**

Reviewers evaluate manuscripts without origin, gender, sexual orientation or political philosophy of the authors. Reviewers also ensure a fair blind peer review of the submitted manuscripts for evaluation.

### **Confidentiality**

All the information relative to submitted articles is kept confidential. The reviewers must not be discussed with others except if authorized by the editor.

### **Disclosure and Conflict of Interest**

The reviewers have no conflict of interest regarding parties such as authors, funders, editors, etc.

### **Contribution to editor**

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Reviewers help the editor in making decisions and may also assist the author in improving the manuscript.

## Objectivity

They always do objective judgment evaluation. The reviewers express their views clearly with appropriate supporting arguments.

## Acknowledgement of Sources

Reviewers ought to identify a relevant published study that the authors have not cited. Reviewers also call to the editor's attention any substantial similarity or overlap between the manuscript and any other published paper of which they have personal knowledge.

## D. DUTIES OF AUTHORS:

### Reporting Standards

A submitted manuscript should be original, and the authors ensure that the manuscript has never been published previously in any journal. Data of the research ought to be represented literally in the article. A manuscript ought to include adequate detail and references to allow others to replicate the study.

### Originality

The authors who want to submit their study to the journal must ensure that their study is entirely original. The words and sentences getting from the literature should be appropriately cited.

### Multiple Publications

Authors should not submit the same study for publishing in any other journals. Simultaneous submission of the same study to more than one journal is unacceptable and constitutes unethical behaviour.

### Acknowledgement of Sources

Convenient acknowledgement of the study of others has to be given. Authors ought to cite publications that have been efficient in determining the study. All of the sources that used the process of the study should be remarked.

### Authorship of a Paper

Authorship of a paper ought to be limited to those who have made a noteworthy contribution to the study. If others have participated in the research, they should be listed as contributors. Authorship also includes a corresponding author who is in communication with the editor of a journal. The corresponding author should ensure that all appropriate co-authors are included in a paper.

### Disclosure and Conflicts of Interest

All sources of financial support should be disclosed. All authors ought to disclose a meaningful conflict of interest in the process of forming their study. Any financial grants or other support received for a submitted study from individuals or institutions should be disclosed to the Editorial Board of the Medeniyet Medical Journal. The ICMJE Potential Conflict of Interest Disclosure Form should be filled in and submitted by all contributing authors to disclose a potential conflict of interest. The journal's Editorial Board determines cases of a potential conflict of interest of the editors, authors, or reviewers within the scope of COPE and ICMJE guidelines.

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